

Norwood Park and Recreation District

P.O. Box 645

Norwood, Colorado 81423

[www.norwoodparkandrec.org](http://www.norwoodparkandrec.org)

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## **RECORD OF PROCEEDINGS**

### **MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORWOOD PARK AND RECREATION DISTRICT**

**Held: Monday July 14, 2025, at 7:00 p.m. at the Oliver House, 1555 Summit Street,  
Norwood, Colorado**

#### **Attendance**

The Regular meeting of the Board of Directors of the Norwood Park and Recreation District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Liza Tanguay  
Krys Smith  
Karl Cody (by Zoom)  
Kelvin Verity

Daiva Chesonis and Michelle Liljegren (via zoom) were present. Director Stanger was absent.

#### **Call to Order**

The Regular meeting was called to order by President Tanguay at 7:11 pm on July 14, 2025.

#### **Changes to the Agenda**

#### **Declaration of Quorum**

President Tanguay noted that a quorum of the Board was present.

#### **Approval of June financial reports**

With a motion from Director Cody and a second from Director Smith, the June financials were approved as presented.

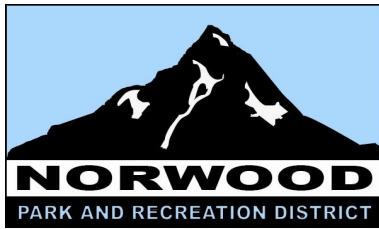
#### **Ratification of Payment of Bills – July**

Ms. Liljegren presented payments in the amount of \$15,892.76 in July. \$2306.80 is a reimbursement to Director Stanger for the WEEDC improvement grant. \$6700+ is for MOTM expenses. With a motion from Director Verity and a second from Director Cody, the Board unanimously approved payments as presented.

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#### **The Mission**

*To provide diverse year-round recreation opportunities through the creation and maintenance  
of high quality parks, trails, facilities and programs.*



## Approval of Minutes of the June 9 Regular meeting

Ms. Liljegren presented the minutes of the June regular meeting. With a motion from President Tanguay and a second from Director Verity, the minutes of the June 9 meeting were approved as presented.

Further discussion ensued regarding the posting of the minutes on the NPRD website. It was agreed that Minutes would be posted on the site after they are approved by the Board. It was determined that Director Verity will post the minutes immediately after he signs them via Panda Docs.

## Items of the Agenda

### 1. Events/Programs

#### a. Music on the Mesa

- i. Ms. Chesonis thanked the members of the Board who were on hand to help with Music on the Mesa.
  1. Ms. Chesonis reported the total for Merchandise sales at \$396.
  2. Bar sales were \$2460, and \$230 in tips which are donated to MOTM.
  3. \$290 from vendor booth rental.
- ii. Ms. Chesonis reported that Pickin' Productions will not be attending the August MOTM. This necessitated the purchase of a tent to use as a Green Room for the musicians. We purchased a 20x10 green tent with three walls for \$319.00. This can be used in the future for various purposes.
- iii. There are a couple of new sponsors (totaling \$1500) and a few new vendor booths for the August event.
- iv. Ms. Chesonis ordered Glow in the dark Stickers for the Merch, and new hats.

#### b. Events Update

- i. Try it Tuesdays – both events were awesome and well attended.
- ii. Ms. Chesonis reports she has been asked about doing Drumming again on the deck.
- iii. Telluride Chamber music is coming this Thursday.
- iv. Dark Sky Disc Golf – July 24
- v. SNL – Several upcoming events
- vi. Fix-it-Fridays – Director Cody will send a list of ideas to Ms. Chesonis.

#### c. Program updates – other

- i. Nothing to report from Ms. Chesonis
- ii. President Tanguay reports attending the annual meeting for Montrose West Rec and being very impressed with the programs they have. They have a “Director” in charge of each of these programs. They get paid a nominal fee for directing these programs, but it is an effective model that promotes consistency in their community.

### 2. Recreation report

#### a. Trail Projects

- i. Nothing to report.

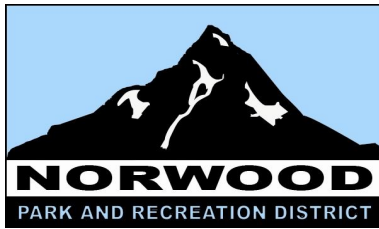
#### b. Recreation Other

- i. Ms. Chesonis is working on a proposed Marathon on Z42 road in conjunction with the Medical Center and supporting Breast Cancer awareness month.

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- ii. President Tanguay provided an update on Wright's Mesa Disc Golf. Shawn Fallon sent an email reporting that they need a new mower. They have raised \$2000 for the purchase of a used mower. He reports that dog waste is another issue and requests NPRD assistance with purchasing a couple of waste stations. President Tanguay brought up several topics that could be included on the kiosk to give more information.
- iii. President Tanguay reports that Deeanna Burbridge states the boards can go up on the Hockey rink in October for Roller Hockey, There is a group of 5<sup>th</sup> and 6<sup>th</sup> graders who may be interested in this. Director Cody reports that he could be available to help with skills and drills.

### 3. Facility Report

#### a. WeedC Façade improvement grant

- i. Director Smith reported all the materials are here and James Thorneycroft will be working on the project this week. He is hoping to have this job completed before the end of the month.
- ii. President Tanguay reports that she has been in touch with H&H and she wants to come over and look at the site prior to final fabrication and installation.
  - 1. The quote for the sign was \$2701.00

#### b. Repairs and Maintenance

- i. President Tanguay reports that she knocked down some wasp nests and sprayed others with Neem Oil.
- ii. President Tanguay has been mowing weekly. Raw water is done. Watering is being done manually using city water. She has also been cleaning out the front garden and is focused on improving the appearance of the front yard.
- iii. President Tanguay has not yet installed the light in the bathroom.
- iv. The possibility of having a fall clean-up day, where many small maintenance tasks could be completed, was discussed, but not scheduled.

#### c. Facility Wish List:

- i. President Tanguay reports that the new projector was purchased and has been installed and ready for use. Director Cody reports that he found a wireless HDMI transmitter receiver for \$49.99. He will send the link to President Tanguay for purchase on Amazon.

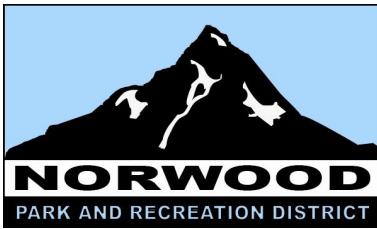
### 4. General Admin

- a. Staffing update – Ms. Liljegren prepared a Job Description document that integrated Facilities management tasks with the Admin tasks to create a comprehensive document. This document will be posted on the NPRD website. Ms. Liljegren requested a quote from the Classifieds department for publication.
  - i. Applicants can submit their cover letter and resume to [director@Norwoodparkandrec.org](mailto:director@Norwoodparkandrec.org).
  - ii. Applications must be received by August 1.
  - iii. Directors Cody and Smith volunteered to help screen applications.
  - iv. Ms. Chesonis asked for a review. She has been working for a year and a half and would like some feedback. She will send an email to the Board requesting this.

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- b. Streamline Implementation – President Tanguay reports that our accessibility report has worsened since we went live, primarily due to the non-compliance of our PDF files.
  - i. President Tanguay reports that Streamline has a new program called Streamline Doc – this program provides remediation on demand, or as someone requests it in an accessible format.
  - ii. Current PDFs are showing up as inaccessible.
  - iii. President Tanguay will contact Streamline to find out what our options are.
    - 1. She will ask Streamline if they have a template to use for the Notice, minutes, and other standard forms.
    - 2. What is the cost for the Doc Access program?
- c. Discussion of Rezoning – next steps. No updates. P&Z has not met for about 6 months due to staffing changes. There is a new management company who has assumed the role of Planning for Town of Norwood.
- d. Update from Town Meetings – There is a new Town Clerk. The Deputy Town Clerk has tendered her resignation.
  - i. President Tanguay has asked the town about the \$500 we donated for pickleball benches.
  - ii. The Mayor has been meeting with Mountain Village and Four Seasons officials about the impact of the man camps in the West End. There will be about 300 people in temporary housing for the next 4-5 years.
  - iii. West End Sustainability plan Ice Cream Social is July 24.
- e. Update on Master Plan – no updates.

### **Public Comment**

No Public comment

### **New Business**

President Tanguay reports that the town Basketball courts are in need of resurfacing and she asked if this project would be something NPRD would support through CTF funds. Ms. Liljegren stated that it's unlikely we could use CTF funds for this project since we don't own the land. Director Cody suggested making a statement of support during the town budget process. Ms. Chesonis reports that Grant season is coming up.

### **Executive Session**

No need for an executive session

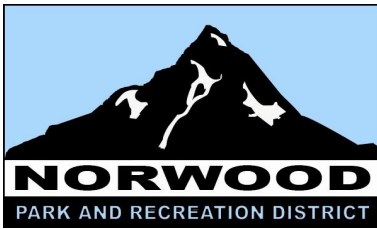
### **Adjournment**

With a motion from Director Smith and a second from Director Cody, the meeting was adjourned at 9:29 pm.

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Secretary for the District

**NEXT REGULAR MEETING: MONDAY August 11, 2025, at 7:00 P.M.**

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