

Norwood Park and Recreation District

P.O. Box 645

Norwood, Colorado 81423

www.norwoodparkandrec.org

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORWOOD PARK AND RECREATION DISTRICT

**Held: Monday June 9, 2025, at 7:00 p.m. at the Oliver House, 1555 Summit Street,
Norwood, Colorado**

Attendance

The Regular meeting of the Board of Directors of the Norwood Park and Recreation District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Liza Tanguay
Krys Smith
Karl Cody
Matt Stanger (by Zoom)
Kelvin Verity (by phone)

Daiva Chesonis and Michelle Liljegren (via zoom) were present, Director Verity left the meeting at approximately 7:30.

Call to Order

The Regular meeting was called to order by President Tanguay at 7:20 pm on June 9, 2025.

Changes to the Agenda

Swearing in of Directors

Kelvin Verity was sworn in to his office. Ms. Liljegren has prepared the required documentation and will send it via Panda Docs.

Declaration of Quorum

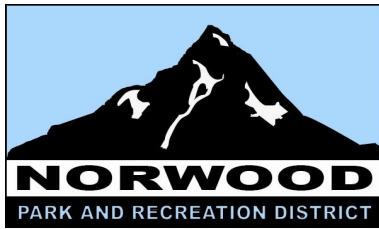
President Tanguay noted that a quorum of the Board was present.

Approval of May financial reports

President Tanguay had some questions about the balance sheet; specifically, Security Deposits held. Ms Liljegren will make a journal entry adjusting \$250 from that account, to OH Rent for Mesa Owen's last month rent. She will also make sure to book \$250 of the payment from Samantha Jacobs as Security Deposits Held.

The Mission

*To provide diverse year-round recreation opportunities through the creation and maintenance
of high quality parks, trails, facilities and programs.*



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With a motion from Director Cody and a second from Director Smith, the May financials were approved as presented.

Ratification of Payment of Bills – May

Ms. Liljegren presented payments in the amount of \$4451.06 in May. With a motion from Director Cody and a second from Director Smith, the Board unanimously approved payments as presented.

Ratification of Payment of Bills – June

Ms. Liljegren presented payments in the amount of 3499.07 for the month of June. With a motion from Director Stanger and a second by Director Smith, the Board unanimously approved payments as presented.

Approval of Minutes of the May 12 Regular meeting

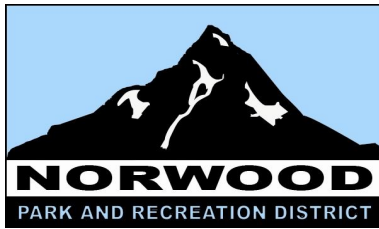
Ms. Liljegren presented the minutes of the May regular meeting. With a motion from Director Smith and a second from Director Cody, the minutes of the May 12 meeting were approved as presented.

Items of the Agenda

1. Events/Programs
 - a. Music on the Mesa
 - i. Ms. Chesonis reported that she has prepared the Grant report for SMC, submitted it and the receipt has been confirmed by Carmen.
 - ii. The Telluride Foundation grant report is due at the end of June.
 - iii. Ellen will be bar Manager for the June concert. She will have access to the Square device.
 - iv. Daiva did not purchase any merch, other than some round stickers. She will instead focus on selling the inaugural merch for \$5 to blow it out
 - b. Events Update
 - i. President Tanguay reported that the Play paid for itself with about \$300 surplus
 1. It was noted that any future tickets for presale should have a published deadline date.
 2. She would like to do a Fall Theater for younger children and then a Winter Theater program for teens.
 - ii. Slack-Line with Jim Hurst on July 1.
 - iii. Disc Golf Collaboration with Dark Skies on July 24.
 1. President Tanguay recommended that we get a signed MOU with the School for the use of the property.
 2. Ms. Chesonis will ask participants to sign our general waiver.
 - iv. SNL with Eric Brantingham on August 2

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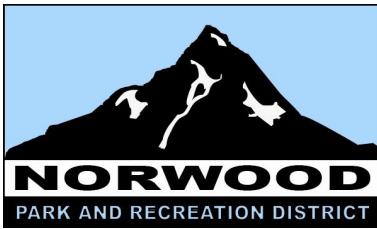
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- c. Program updates – other
 - i. Try-it-Tuesday Pickleball on June 17.
 - ii. Try-it-Tuesday in August will be a T-shirt redux, using MOTM apparel.
2. Recreation report
 - a. Trail Projects
 - i. Nothing to report.
 - b. Recreation Other
 - i. Nothing to report
3. Facility Report
 - a. WeedC Façade improvement grant
 - i. Director Smith reported that James Thorneycroft is working on this project. He has been doing a lot of prep work, just waiting for the posts for installation.
 - ii. Director Stanger is uncertain as to expected delivery date due to lack of communication from Home Depot.
 - iii. President Tanguay will share the WeedC grant form with Director Smith. Expenses need to be tracked and reported on.
 - iv. President Tanguay still needs to connect with Brit about the signage.
 - b. Repairs and Maintenance
 - i. President Tanguay reports that she is uncertain if the Raw water irrigation system is on and functioning correctly.
 - ii. If it is, there will need to be mowing every week and trimming before any major events.
 - c. Facility Wish List:
 - i. President Tanguay reports they would like to add a Shed to the back of the yard, and this will be first on the list.
 - ii. The Projector is taking longer and longer to warm up, so that will likely be an upcoming purchase as well.
 - iii. Ms. Chesonis requests a Tech Binder for the systems at the Livery. Director Cody indicated that he could work on that.
4. General Admin
 - a. Staffing update – President Tanguay reports that she wrote a short blurb for the PT ED job. President Tanguay is going to send the information to Ms. Liljegren who will work on combining the Job descriptions of the PT ED and the Facilities Coordinator.
 - i. It was suggested to do a classified ad in the Norwood Post and in the Daily Planet.
 - b. Streamline Implementation –the new website is up and functional.
 - i. There are 84 files that are not accessible. President Tanguay will contact Streamline and ask support to contact Ms. Lilejgren to work on remedying this issue.
 - ii. Director Cody may be able to assist with this as well. President Tanguay will give him access to the site.
 - c. Rezoning – no updates
 - d. Update from Town Meetings – no updates
 - e. Update on Master Plan

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- i. Director Cody reported that he has a good list of contacts and stakeholders, but is seeking clarification on next steps.
- ii. President Tanguay suggested sending emails to those contacts and inviting them to stop by our booth at Music on the Mesa to discuss next steps in the master plan.

Public Comment

No Public comment

New Business

Ms. Chesonis reports that the Norwood Library has issued a Library card to NPRD.

Executive Session

No need for an executive session

Adjournment

With a motion from Director Smith and a second from Director Cody, the meeting was adjourned at 9:16 pm.

Secretary for the District

NEXT REGULAR MEETING: MONDAY July 14, 2025, at 7:00 P.M.

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