

Norwood Park and Recreation District

P.O. Box 645

Norwood, Colorado 81423

www.norwoodparkandrec.org

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORWOOD PARK AND RECREATION DISTRICT

**Held: Monday April 14, 2025, at 7:00 p.m. at the Oliver House, 1555 Summit Street,
Norwood, Colorado**

Attendance

The Regular meeting of the Board of Directors of the Norwood Park and Recreation District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Liza Tanguay
Kelvin Verity
Krys Smith

Daiva Chesonis was also present. Matt Stanger joined the meeting at approximately 7:30 pm.

Call to Order

The Regular meeting was called to order by President Tanguay at 7:20 pm on March 10, 2025.

Declaration of Quorum

President Tanguay noted that a quorum of the Board was present.

Changes to the Agenda

No changes needed

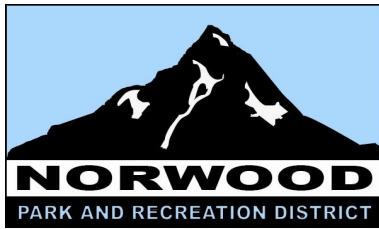
Approval of March financial reports

Ms. Liljegren forwarded the March financial reports for review and approval. President Tanguay noted that the Budget Performance report is not yet available, but should be since we are through the first quarter. President Tanguay moved that the approval of the March Financial reports be pushed to the May meeting.

President Tanguay reported that she received a Contract for Service from the Town of Norwood for the Raw water irrigation system. She read the contract into the minutes and asked for approval to sign the contract. Approval was granted. President Tanguay will sign the agreement, return it to Town, and forward the Raw Water bill to Ms. Liljegren for payment.

The Mission

*To provide diverse year-round recreation opportunities through the creation and maintenance
of high quality parks, trails, facilities and programs.*



Ratification of Payment of Bills – April

Ms. Liljegren submitted payments to be ratified in the amount of \$3821.31 from the General Fund.

With a motion from Director Stanger and a second from Director Smith, the board unanimously ratified the payment of the bills.

Approval of Minutes of the March 10 Regular meeting

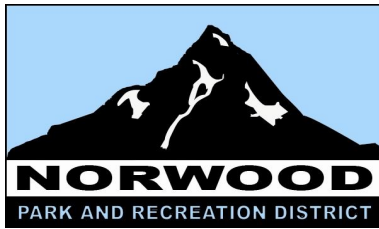
Ms. Liljegren forwarded the minutes of the March regular meeting. With a motion from Director Smith and a second from Director Stanger, the minutes of the March 10 meeting were approved as presented.

Items of the Agenda

1. Events/Programs
 - a. Music on the Mesa
 - i. Ms. Chesonis reported on the latest preparations for Music on the Mesa:
 1. \$23,200 has been raised
 2. Contracts for the band have been signed, but the announcement is not yet public.
 3. Ms. Chesonis requested a check for \$1702.58 to Snob Productions for the 50% deposit for the rental of the Stage for the August
 4. She is in touch with a Mediterranean food cart.
 - b. Events Update
 - i. Ms. Chesonis reports on a collaboration with Dark Sky; Dark Sky Disc Golf night, Thursday July 24th. It is a new moon (no moon). There will be glow sticks and disks, refreshments, telescopes and more.
 - ii. Telluride Chamber Music has broken away from the Telluride Arts Foundation. They have reached out to use the Livery for two different evenings. July 17 and August 13 are the dates that have been established.
 - iii. SNL – Eric Brantingham is scheduled for July 19 or August 2 to report on his bike ride across America
 - c. N3 Theatre Program – President Tanguay reports one more field trip to CMU. She reports that Brock expressed disappointment with how long it took for him to get paid and expressed that he is going to delay any further involvement with this program until things are better organized.
 - d. Program updates – other
 - i. Planning is in progress for several Try-it-Tuesdays: Pickleball, Strider-riders (June 7), and slack-line were all discussed.
 - ii. Mox-Project was a big success with good reviews from participants, creating strong momentum that might support events such as an open-mic night.
2. Recreation report
 - a. Climbing Wall
 - i. Ms. Chesonis turned in \$40 cash. Climbing continues through May 8. Ms. Chesonis will provide a report to the NPS Superintendent.

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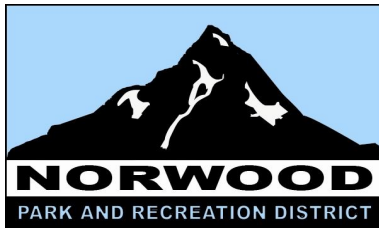
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- b. Soccer
 - i. Ms. Chesonis reports that there will likely not be a spring program due to lack of interested parties to lead it.
 - c. Trail Projects
 - i. President Tanguay reports that there is a recreation round-table meeting May 5th. She has shared the meeting link with Chris E (Master Plan) because it might be helpful to coordinate with cohorts in the area.
 - d. Nordic Updates
 - i. Everything is done. President Tanguay has the title for the Trailer, and she will file it in the loft.
 - e. Ice Rink Update
 - i. Ice Rink has been dismantled. The liner has some holes, but they are patchable. The old liner is still in the storage shed. Discussion ensued about whether to keep it or not. It will be kept for now but discarded before setting up next year if not needed before then. There were over 58 signed waivers and the rink was open for skating for about 3 and a half weeks. We had over \$100 in skate rentals.
 - f. Recreation Other
 - i. Ms. Chesonis reports that she attended a 4-H archery event and observed the protocols in place. She is considering a fall program, but will require a grant to purchase equipment and hire a certified instructor.
3. Facility Report
- a. WeedC Façade improvement grant
 - i. Director Smith provided a report on the progress of the fence installation:
 - 1. The property has been measured, walked, and needs assessed. Just waiting for final decisions before the order is placed with Home Depot.
 - b. Repairs and Maintenance
 - i. President Tanguay reports that she purchased a LED light for the bathroom downstairs. She also purchased another light to go in the entryway.
 - ii. President Tanguay suggested that we get a pressure washer to clean the outside of the house this summer.
 - c. Facility Wish List
 - i. President Tanguay reports that the Shed should be moved to the top of the wish list, after some of the current projects are completed.
 - d. Oliver House Vacancy – Mesa Owen is moving out of Unit A as of April 30.
4. General Admin
- a. Staffing update – President Tanguay asked for any comments on the ED job description that was emailed on March 19. Discussion ensued regarding salary, time expectations, and budget. It was determined that the gross budget of \$27k is coming from the budget amounts for Administration (Michelle), facility coordinator, cleaning, and lawn care. Accounting for payroll taxes, the net budget is closer to \$22K. President Tanguay believes the job will take approximately 10 hours per week. The math works out to about \$42 per hour.
 - i. The Job will be posted with a deadline for 30 days from the first publication date.
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- ii. With a motion from Director Smith and a second from Director Stanger, the Board approved posting the job description, with 3 affirmative votes. President Tanguay abstained.
- b. Streamline Implementation – May 9 was the target go-live date for our Streamline website. President Tanguay will send the accessibility link to Director Verity since he is the designated Accessibility Officer for the District. She has logged about 4 hours of time completing requirements by Streamline, but there is still a lot of work to do. Our current NPRD website was uploaded to the new website on February 21st, so any additions since then will have to be manually updated on the new site. It was determined to stick with May 9 as the go live date
- c. Rezoning – no updates
- d. Update from Town Meetings
 - i. President Tanguay will talk with Amanda about the pocket park because there will be work beginning this fall
- e. Update on Master Plan
 - i. President Tanguay reports that her and Ms. Liljegren met with Chris Endresen regarding the Master Plan update.
 - 1. The next step is that before May 20th the Board needs to have a work session, evaluating the current and/or Original Master Plan, and indicating which parts are still valid, which need updating, etc.
 - 2. The next step after this would be to have a meeting with Wright’s Mesa influencers and stakeholders who have an important relationship with NPRD. This will be facilitated by Chris E.
 - 3. We want to have all the required changes to Chris by July so he can have a finished master plan back to us by the end of August – his students are available to work during the summer.

5. Public Comment

No Public comment

New Business

President Tanguay asked for someone to attend the Telluride Foundation Grant recipient celebration on May 20 at the Aha old Depot.

Executive Session

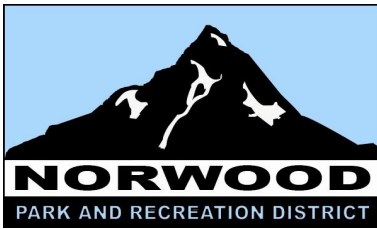
No need for an executive session

Adjournment

With a motion from Director Stanger and a second from Director Smith, the meeting was adjourned at 9:45 pm.

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Secretary for the District

NEXT REGULAR MEETING: MONDAY May 12, 2025, at 7:00 P.M.

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