



Record of Proceedings-Part 2

Minutes of the Work Session and Regular Monthly Meeting of the Board of Directors of the Norwood Park and Recreation District

Held: Monday, October 13, 2025 at 6:00pm (work session) and 7:00pm at the Oliver House, 1555 Summit St., Norwood, CO 81423, and available via Zoom

Attendance:

The work session and regular meeting of the Board of Directors were called and held, as shown, in accordance with Colorado law. The following Directors were present:

Krys Smith, Kelvin Verity, Matt Stanger, and Karl Cody

Also present were staff members Daiva Chesonis and Liza Tanguay, and Julia Maynard (general public).

<After Break>

4) Called to order 7:28pm.

5) Director Smith declared quorum

6) No changes to agenda.

7) September Financial Reports discussion. Discontinuity between Music on the Mesa figures reported in Work Session, and the P&L by Class balance. Director Cody moved to table until the next meeting, for Michelle's insights. Director Stanger seconded. Passed unanimously.

8) October payments to be ratified are not available at meeting time. Director Cody moved to table until next meeting, Director Stanger second. Passed unanimously.

9) Director Smith moved to approve September minutes, 2nd from Director Cody. Passed unanimously.

10) Resolution to approve the Application for Exemption from Audit was presented by Ms. Tanguay. Director Cody moved to approve, 2nd from Director Stanger. Passed unanimously.

11) Draft Budget for 2026 was presented by Ms. Tanguay. Of note, the Notice of Valuation from San Miguel County indicates a nearly 23% increase in property values. Further assistance is needed from County and DOLA resources to fully understand what revenue the District will actually receive, if it is restricted by the 5.5%, TABOR, or 5.25% limits. The Draft Budget reflects a 5.5% increase.

Director Cody asked for clarification on facility fees, historical and actual revenue, and advised a lower number for the 2026 budget, and suggested \$3,800.

Director Stanger noted there's an opportunity to increase Special Event revenue with increased concessions prices. The board recommends budgeting higher Special Event revenue, with a related increase in Special Event expenses. (This is where the sun-shirt discussion happened)

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Ms. Tanguay explained the reassignment of Music on the Mesa talent and tech support costs from Special Event Expenses to Contract Labor line items, still classed for MotM.

Ms. Tanguay noted changes in wages and salaries, with reductions in other line items related to new part-time ED duties. Further explanations given for Fees & Dues, which includes all the online applications/SAS programs. Also noted for consideration for increased legal fees if the Board wanted to pursue an increased tax rate; the Board unanimously agreed that will not happen in 2026, especially if the School Bond passes.

12) Items of Agenda

- a) General Admin - no staffing update; office hours are set Wednesdays 10am-noon at the Livery.
 - i) Website Accessibility - discussion of information from Jason/Streamline about DocAccess. Cost is \$50/month. Board advises continuing to work with Adobe Acrobat Pro and Streamline Accessibility scores & info.
 - ii) Records & file storage solution - Director Cody & Director Verity discussed hardware requirements to set up a secure onsite server that can be accessed remotely by authorized personnel, and determined equipment could be acquired for around \$250. Board approved expenditure unanimously. Karl and Kelvin are tasked with acquisition.
 - iii) Town has completed the purchase and installation of the bench for the pickleball courts that we donated toward in Dec. 2023. There's a new Billing Clerk and IT guy.
 - iv) Ms. Tanguay attended the latest meetings for the WE Vision Project, re. Public Lands task force.
- b) Events & Programs
 - i) Ms. Chesonis is undertaking a monthly social media post highlighting the month's NPRD events and programs. Mid-month, a similar press release will be offered for the Norwood Post.
 - ii) Summary of upcoming events - SNL, 3 rental events of interest. Let's take a look at the website calendar.
 - 1) Noel Night (Dec. 5) - what are we doing? N3 group singing on main street before parade, and concert at the Livery following - 7pm? We need to deck out the Livery & Oliver House new fence. Daiva wants to set up the 10x10 tent on main street again this year; include a table for Norwood Nordic Association; firepit and hot dogs?
 - 2) Brendan Forrest playing Nov. 15. Daiva will use the KOTO and KVNF channels to pump it up.
 - iii) Programs update
 - 1) Fix It Friday Nov. 14 - Karl will tackle installing the bathroom ceiling light. Dec. topic - winterizing auto & home.
 - 2) Need to put a roller hockey program together. Karl and Tristan will meet and go through equipment in the cellar. The boards are going up Friday, Oct. 24.
- c) Recreations
 - i) Trails update - Ms. Tanguay has connected with Commissioner Gleason and Starr Jamison regarding a county proposal for a multi-modal trail along hwy 145 from the top of Norwood Hill to Pioneer Village. If the project gets support, they will loop in NPRD.
 - ii) Climbing Wall - letter of agreement for Fall season hours has been signed; countersigned at meeting, will be scanned and shared with NSD & Prime Time.

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- iii) Nordic Association - Kelvin reports that new equipment is being purchased for the Library Loan inventory, and sale of the used equipment will happen at a nordic swap this year. The membership and season kick-off event will happen at the Lone Cone Library.
 - iv) Krys reported that the pickleballers had a special clinic last week, with two professional instructors from Montrose, arranged through the email-connected group. And pickleball has moved indoors for the winter.
 - v) Daiva has a 4-person lead-volunteer group organized for climbing wall winter season. Currently, it is open Mondays and Thursdays evening.
 - vi) Disc golf course - Daiva recovered the laminated rules & reposted on the info board. Public user has requested dog poop bag station (again) to be added to the course.
- d) Facilities update
- i) Board okayed ordering 3 more tablecloths - to complete inventory for round tables, and replace damaged oblong tablecloth.
 - ii) Wood chips pile is going to be moved this week. And relocating the apple tree that is where the Campus Sign is going to go. Board advised that instead of relocating it, just find another home for it.
 - iii) The doorknob on the downstairs bathroom door just came off.
 - iv) Kelvin suggested leaving the gates open, so it's more inviting. However, closed gates keep unwanted dogs/poop out. And Liza will be installing bricks as the entry pathways at the back gate.
- 13) Public comment - Julie appreciated seeing a full meeting through, and has a better idea of how things go. Thanks.
- 14) Director Cody motioned to adjourn, 2nd from Director Verity. Unanimously approved.
- Adjourned 9:28 pm

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