



Norwood Park and Recreation District

P.O. Box 645

Norwood, Colorado 81423

www.norwoodparkandrec.org

Play@NorwoodParkandRec.org

Record of Proceedings

Minutes of the Regular Monthly Meeting of the Board of Directors for the Norwood Park and Recreation District

Held Monday, December 8, 2025, 7:00pm at the Oliver House (1555 Summit St.), Norwood, CO, and available via Zoom.

Attendance: The regular meeting of the Board of Directors was called and held, as shown, in accordance with Colorado law. The following Directors were present:

Director Smith Smith, Director Verity Verity, Karl Cody (via Zoom), and Director Stanger Stanger (via Zoom, joined at 7:24pm)

Also present: Daiva Chesonis, Liza Tanguay, and Michelle Liljegen (via Zoom).

- 1.) Call to order at 7:08pm, Declaration of Quorum
- 2.) Changes to agenda - adding consideration of Resolution to Amend Budget
- 3.) Regarding Budget Amendment: CTF fund currently has \$41,824. The balance needed to fully fund the fence installation, after the \$5,000 Facade Improvement Grant, is \$6,823.40. This expense is part of the Facility Improvements Expense balance on the P&L Report. Specifically, "fencing of the recreational property" is an eligible expense for use of CTF funds.
- 4.) November Financial reports - Director Smith asked for clarification of Utilities totals. Director Verity noted the total revenue on the "overview" doesn't match reports; restricted contributions were overlooked on the overview. Director Verity moved to approve, Director Stanger seconded. All approved.
- 5.) Presentation of Resolution for Budget Amendment - Fencing. Director Verity moved to adopt the Resolution, Director Smith seconded. All approved. Signatures will be added via Panda Docs.
- 6.) Regarding the Balance Sheet balances, Michelle proposed that the \$84.02 balance called "Disc Golf" be moved to general operating. All approved. Michelle also addressed the Balance Sheet balance for Music on the Mesa; it is not in agreement with the P&L By Class for MotM and suspects that since this is only maintained with manual tracking (outside QB), that it is not accurate. She and Daiva discussed possible sources of inaccuracy, as 2025 has been fully reconciled, but 2023 and 2024 have not. Daiva would like this to be accurate, so that she knows where we're at relative to goal. Michelle will look back through the past years' P&L reports to tease out where the missed transactions may be.
- 7.) Payment of Bills - Director Verity noted annual subscription for JotForm seems high; do we use it? Yes - program registrations including fee payment capture, liability waivers, QR codes included. Liza noted electric for Livery is \$285 for the time we were using space heaters instead of gas furnace. Director Smith moved to approve Ratification of Payment of Bills, Director Stanger seconded. All approved.
- 8.) Minutes for October meeting - work session and regular meeting, and November meeting. Director Verity moved to approved November minutes, Director Stanger seconded. All approved. Director Verity moved to approved October minutes, Director Smith seconded. All approved.

The Mission

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- 9.) Budget Hearing: Liza presented the Budget Message, of note the “Features” include revenue limitation under the 5.25% limit. Under “Services”, a paragraph added to point out the collaborations. On the Budget presented, one error - the beginning balance is missing. The changes discussed at the October meeting are incorporated, balanced with a reduction in the Staff wages & related expenses. Michelle asked about Contract Labor, which includes the cost of the bands for Music on the Mesa. Director Verity asked about what constitutes Contributions - MotM sponsors, donations. On Special Projects - Grant Funds, Director Verity asked about beginning balance; \$900 of it is a youth climbing grant, \$750 received in 2025 for 2026 N3 programs. And interest earned. After discussions, Liza presented the Budget Adoption Resolution. Director Verity moved to approve the Budget Resolution, Director Stanger seconded. All approved.
- 10.) Liza shared the current Website Accessibility Statement as presented on the NPRD website, for annual review. Question: do we need to add our “accessibility coordinator” (Director Verity) contact info, in addition to the form to submit requests? Not deemed necessary. All approved existing statement.
- 11.) Liza and Daiva presented the Resolution to Modify the Mission Statement to include “Arts”. Director Smith moved to approve the Resolution, Director Verity seconded. All approved.
- 12.) General Admin (Liza) -
 - a.) Accessibility update: score has gone down, but there’s strange stuff happening. Liza will contact support if it continues.
 - b.) Records & file storage (Director Verity, Karl) - no update.
 - c.) Rezoning - reach out to Town planner? Director Verity suggested Liza to make contact.
 - d.) Decision re. Insurance: Directors are clear and on board with going forward with original quote.
 - e.) No updates from Town meetings, W.E. Vision, or Master planning. This Thursday in Redvale is the WEVision celebration dinner. Aiming for March for Master Plan update retreat.
 - f.) Michelle & Liza are targeting early January for conversion to Quickbooks Online.
- 13.) Events & Programs (Daiva) -
 - a.) The dates for Music on the Mesa are up in the air once again, since the Rodeo is considering moving their weekend back to July 31-Aug. 1. DeeAnna is OK with doing it Aug. 8 (weekend following Rodeo, if they change dates). Board agrees: Let’s move BOTH concerts to Saturdays. Locking in *June 13th and Aug. 8th*. No conflicts with the CAASSE (Telluride) calendar. So far, \$9,750 of sponsorship/donations are pledged, so we’re halfway there. Looking into sunshirts as this year’s merch - we will have to sell at \$50 each? Directors still think it’s a good idea. Daiva will go for 36 men’s, 36 women’s (minimum lot).
 - b.) Yay for MotM Dates Announcement: Liza will be on the KOTO “Telluride Gives” tomorrow. And will coordinate with Lisa Foxwell to give LCLT and the swimming pool fund a shout-out.
 - c.) Brendan Forrest event: it was awesome. Posters were put up by both NPRD and artist. With a door-split contract, we paid out Brendan and left it up to him to pay out the additional artists. Concessions used all the inventory (outside MotM cocktail/TBC beer) that was left from other events. Prices were raised, per Director Stanger’s recommendation. Sold out of everything

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(\$690). Door total was around \$1200 (NPRD's cut). It also helped that Bob Hoehn (Obi) did a live recording of the concert. Multi-channel promotion (musicians, artists, NPRD) and high-quality musicians were important ingredients of the secret sauce. With the good experience for the musicians, industry word-of-mouth for the venue will help us do it.

- d.) Noel Night - last-minute pivot resulted in a great event. \$225 in vendor fees (facility use fee). Next year, October 1st, send out invite to vendors and do it again. Daiva suggests adding a light-up disc golf basket for the Yard. Also - if doing kids' concert again, hand out kazoos for a "sing along".
- e.) Upcoming - Fix It Friday?? (Karl, are you there?); SNL (help needed? Liza-Tech setup @5); N3 Kids in Naturita at the same time; A Xmas Carol; Dark Night: Desolation - concessions (Liza &?); Chamber music; maybe dog trainer workshop.
- f.) N3 - got two grants, so there is a foundation for setting up a Spring series for Elementary kids. Daiva and Liza need to work on getting an instructor - Angela, Sara D., Shasha with Tell.Theater?

14.) Recreation Reports

- a.) Climbing wall - 2025 wrapping up, sent out the 2026 Use Agreement for signatures. Families, kids, grandkids, all coming out to climb.
- b.) Roller Hockey season is done. Eleven kids came regularly, so it was good. Next week, putting up the shade cloth, and get things lined out to be ready to make ice. But it's going to be 50.
- c.) NNA Nordic Swap Saturday was semi-successful, with a grant providing all new gear for loan through inventory at the Library. All classic, no skate-ski. Director Verity reports success with new memberships signed up, and renewals. Next year, the event will move back to the Livery.
- d.) Pickleball - Ted contacted Liza about having 3 courts set up at Indoor pickleball. Posted on socials. The woman from Montrose has come for another workshop. Ted is really good at inviting folks, using email & word-of-mouth to keep it going.
- e.) Daiva attended the quarterly Nonprofit Coffee, with the topic of Mental Health.

15.) Facilities Reports (Liza)

- a.) Renters, parties, cleaning confetti out of the cracks. Taking tablecloths home to wash. Not getting much pushback on \$200 party rentals.
- b.) Furnace motor came in Monday before TGiving, and Jon Gavin had it installed the next day. The inducer motor may be the next part to fail.
- c.) Got the quote from Zach, the musician who was here with Brendan, for refinishing the Livery floor. Adding to 2026 Wish List.
- d.) Many thanks for Karl's Fix It when he replaced light fixtures in kitchen, bathroom, entryway, and bulbs all over.
- e.) The parking spots next to Livery ice up really bad. Need a solution. Raise it up to improve runoff? Roll out a carpet just for events?

16.) Director Smith moved to adjourn, Director Verity seconded. All approved. 9:10pm.

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