

Norwood Park and Recreation District

P.O. Box 645

Norwood, Colorado 81423

www.norwoodparkandrec.org

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORWOOD PARK AND RECREATION DISTRICT

**Held: Monday August 11, 2025, at 7:00 p.m. at the Oliver House, 1555 Summit
Street, Norwood, Colorado, and via Zoom**

Attendance

The Regular meeting of the Board of Directors of the Norwood Park and Recreation District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Liza Tanguay
Krys Smith
Kelvin Verity

Staff members Daiva Chesonis and Michelle Liljegren (via zoom) were present. Director Karl Cody was absent, excused prior to the meeting start. Director Matt Stanger was absent.

Call to Order

The Regular meeting was called to order by President Tanguay at 7:23 pm on August 11, 2025.

Changes to the Agenda

None

Declaration of Quorum

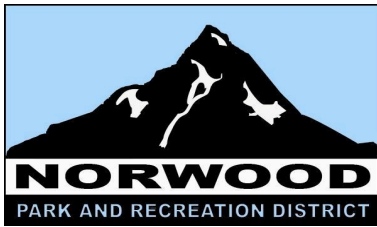
President Tanguay noted that a quorum of the Board was present.

Approval of July financial reports

Director Tanguay requested clarification on Facility Improvements expenses year to date. The July reports include expenses in Operating that will be reimbursed by Grant funds. Similarly, but in reverse, the performance licensing for the N3 play is listed under Grant expenses, but is also a program expense. Ms. Liljegren conceded the inconsistency. She would like to meet with Ms. Tanguay, and also Ms. Chesonis with regards to Music on the Mesa, to review all the entries to verify correct classifications. Ms. Tanguay suggested that all the expenses, specifically for the Campus improvements, be recorded in the operating ledger, and later be recorded as Grant Supplies/Expenses once the grant funds are in hand. Ms. Liljegren agreed. She will make these changes for N3 Program expenses as well.

The Mission

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Further, Ms. Tanguay inquired as to the balance of the costs of the facilities improvements, after the WEEDC grant funding has been applied, potentially coming from the CTF Fund balance. As this is for capital improvement of facilities, yes, this is likely. Ms. Liljegren will check into the CTF Fund reporting requirements for this.

With a motion from Director Smith and a second from Director Verity, the July financials were approved as adjusted.

Ratification of Payment of Bills – August

Ms. Liljegren presented payments in the amount of \$8,619.58 in August. She noted the electric bill seemed very high for the Livery, worth looking into possible cause of heavy draw (July 10-13 per SMPA). Directors discussed facility usage and comparisons. Director Verity offered an energy-audit check. Director Smith suggested contacting EcoAction Partners for help.

With a motion from Director Verity and a second from Director Smith, the Board unanimously approved payments as presented.

Approval of Minutes of the July 14 Regular meeting

Ms. Liljegren presented the minutes of the July regular meeting. Director Tanguay asked for revision of the statement about Disc Golf needing a new mower to clear up confusion.

With a motion from Director Verity and a second from Director Smith, the minutes of the July 14 meeting were approved as revised.

Items of the Agenda

1. Events/Programs

a. Music on the Mesa

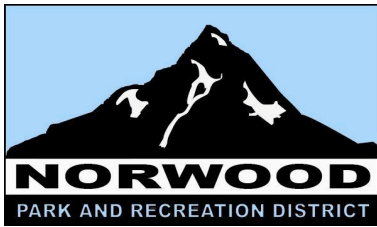
- i. Bruin Waste has duplicate accounts, misapplied payment, and then charged late fee. Michelle will call them to straighten it out. Daiva (& Kry) will watch the PO Box for corrected billing.
- ii. We truly appreciate the Board, partners, friends assisting all weekend, particularly with the added task of Green Room Set-up & Take-down.
- iii. Three vendors bailed on Thursday prior. One vendor picked up shaved ice. A local business filled in for BBQ.
- iv. Revenue: Bar \$1154, Merch \$103. Vendor fees \$280.
- v. Attendance was slow to arrive, but all parts of the venue were active, and filled in well. When the music started, it didn't matter; people were having a freakin' blast.
- vi. Requests a Strategic Meeting for MotM 2026, with BOD input and feedback.

b. Events Update

- i. SNL with EB well attended. Next SNL is Sept. 27. Also one in December.
- ii. Telluride Chamber in the Yard coming up on Thursday. Kelvin and April hosting.
- iii. Equinox gathering coming up Sept. 20. It's a rental but we want to help push it.

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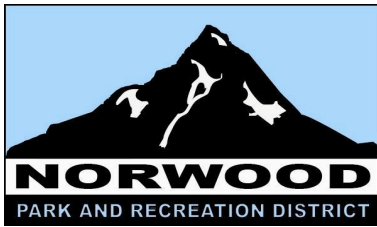
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- iv. Any Telluride Foundation events coming up (e.g. Harvest Dinner), we may provide beverages left over from MotM at cost.
 - v. Dark Sky Disc Golf was fun. The kiosk at the 19-acre lot course now has a laminated set of rules and course map. Collaboration with NDSA and Library was good.
 - c. Program updates – other
 - i. N3 Music&Theater Club for teens. Brock Benson has commitment from needed resources in Naturita to do something. Drafting a program including WCHSPAF at CMU, Singing with Santa (& the Grinch). And then putting on a radio drama over the winter break. Ms. Tanguay will be putting in an application for JFK Grant for this.
 - ii. For next summer - “No Holds Bard” Shakespeare. Has been happening in Ouray. They are looking at possibly doing a night here. \$1500 cost.
2. Recreation report
- a. Trail Projects
 - i. Mr. Verity & Ms. Smith discussed whether there are trail maintenance things that perhaps could be District projects. But there’s the lack-of-volunteers issue. So not really. And it’s still major wildfire season, which puts maintenance “on the back burner”.
 - b. Recreation Other
 - i. Norwood Archery / Shooting Club bailed on having a booth at MotM, having had a major event the day before. Ms Chesonis is still in conversation with Annika about 4-H Mentoring.
 - ii. Roller hockey is going to be a thing. Ms. Tanguay advises recruiting a few key parents and kids to be on board before going all out with roll out. But we need to inventory NPRD equipment also. Ms. Chesonis suggests pushing out info in the first week of September.
 - iii. Climbing Wall. Ms. Chesonis will contact Melissa at Prime Time before approaching the school with this year’s Use Agreement. Wall Volunteers (Herself, Ellen, Garrett, and another new climbing resident) will meet to go over the equipment near the end of September. There is still a LCLT grant of \$900 on the books for “Climbing”, originally to get a kids’ climbing team off the ground. It’s left from way back in 2020. Perhaps it can be applied to improve wall safety? Original grant was related to NPRD taking on NYO duties. The most effective time of day to offer a youth program is after school, but if Prime Time doesn’t allow access until after 6pm, this is a problem.
3. Facility Report
- a. WeedC Façade improvement grant
 - i. Director Smith reported James is done with the fence. Now it’s time to get with Director Stanger to return all the unused items for credit. Completed report for the Grant is due Aug. 31, 2025.
 - ii. President Tanguay and Ms. Chesonis walked the property last week with Britt Hoff and partner Kevin of HnH Sign. We established where it goes and how high off the ground.
 - b. Repairs and Maintenance
 - i. Cafe lights are down. Mr. Verity and Ms. Tanguay discussed best ways to restring. Need to be dealt with before the Harvest Dinner.

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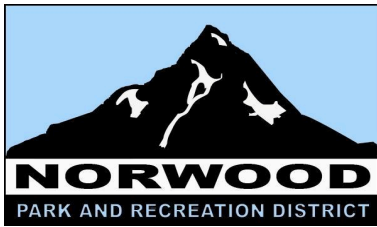
- ii. A Welcome Sign is needed for the front gate. Perhaps a set of hinges that swing both ways.
 - iii. Light bulbs, locks need new batteries, other minor things.
 - iv. New projector installation was simple and easy.
 - c. Facility Wish List:
 - i. Dog poop bag dispensers, for Yard and Disc Golf course.
 - ii. Shed - but gotta get rid of piles first.
 - iii. Fall Clean up Work Day is needed.
- 4. General Admin
 - a. Streamline Implementation –
 - i. President Tanguay researched PDF Accessibility through the Streamline’s website, help, and support. And it states that starting with a freshly created template is the first step.
 - ii. If that doesn’t work, then the on-demand remediation is \$.06/page, and perhaps a small monthly fee for access to the service.
 - iii. Mr. Verity began working on uploading the “approved” minutes, and ran into a wall. Discussion resulted in: “minutes as approved” will not have the signature on and be the document that goes on the website. The copy sent via PandaDocs with signatures will be filed in the NPRD files, available on demand.
 - b. Discussion of Rezoning – next steps. P&Z Commission for Town of Norwood has been re-established. The contracted Planner is Kat, who is proactive and engaged. So now might be the time to rekindle the conversation of rezoning, from Residential to Public.
 - c. Update from Town Meetings
 - i. P&Z Commission, as well as Board of Adjustments, has been restarted.
 - ii. WE Vision - Ms. Tanguay has been invited to be on the Public Lands & Resource focus group for converting values into actions.
 - d. Update on Master Plan – Chris Endreson, contact at CMU, has been silent.
 - i. Timing this to be with the WE Vision Comprehensive Plan completion could work to our advantage.
 - ii. WEEDC may have resources available to help us complete the project.
 - e. Staffing Update
 - i. Addressing Liza Tanguay’s letter of resignation. It doesn’t have to be officially “Accepted” by the board.
 - ii. The resignation will be in effect as of the end of this meeting.
 - iii. A separate meeting will be convened to hire the Part Time Executive Director. Available times were discussed. Ms Liljegren will send out the meeting notice once all Directors have weighed in.
 - iv. Ms. Liljegren and others expressed appreciation for the many, many years of service and volunteer hours Ms. Tanguay has given.

Public Comment

No Public comment

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New Business

No new business

Executive Session

No need for an executive session

Adjournment

With a motion from President Tanguay and a second from Director Verity, the meeting was adjourned at 9:18 pm.

Secretary for the District

NEXT REGULAR MEETING: MONDAY September 8, 2025, at 7:00 P.M.

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