



Norwood Park and Recreation District

P.O. Box 645

Norwood, Colorado 81423

[www.norwoodparkandrec.org](http://www.norwoodparkandrec.org)

[Play@NorwoodParkandRec.org](mailto:Play@NorwoodParkandRec.org)

## Record of Proceedings

### Minutes of the Regular Monthly Meeting of the Board of Directors for the Norwood Park and Recreation District

Held Monday, January 12, 2026, 7:00pm at the Oliver House (1555 Summit St.), Norwood, CO, and available via Zoom.

Attendance: The regular meeting of the Board of Directors was called and held, as shown, in accordance with Colorado law. The following Directors were present:

Krys Smith, Kelvin Verity (via Zoom), Karl Cody (via Zoom), and Matt Stanger (via Zoom)

Also present: Daiva Chesonis (via Zoom), Liza Tanguay, and Michelle Liljegren (via Zoom).

- 1.) Call to order at 7:04pm
- 2.) Declaration of Quorum
- 3.) Changes to agenda - adding consideration of additional payroll processing expense with Opt-Out option, under Financials.
- 4.) December Financial reports - minor changes in classification of expenses not reflected in Financial Reports as presented. Michelle: Overall, 2025 finished with a \$5,000 surplus; some operational expenses were high, but administrative expenses were lower than budget. Liza: After talking to the County about the delay in revenue distributions due to late Audit Exemption filing, the withheld distributions will be released in January. Michelle confirmed the payment from SMC received 1/12/26 was \$550. Liza will follow up with the Treasurer's office. Discussion of P&L by Class report & Balance Sheet regarding usage of CTF funds for fence installation. Director Smith moved to approve, Director Cody 2nd, all approved.
  - a.) Michelle presented proposed increase in fees for payroll processing. All Directors are in agreement to Opt-Out of this additional service. On an aside - it may be worth looking into a less expensive payroll processor. Led to discussion re. Quickbooks vs. Wave Accounting vs. ballpoint pen. At this point in time, continue with the current plan to move NPRD to Quickbooks Online.
- 5.) Ratification of Payment of Bills for January - Includes annual payment for Insurance. Bills from SMPA were strangely uniform. Director Smith moved to approve, Director Cody 2nd. All approved.
- 6.) Approval of December Minutes - Director Cody moved to approve, Director Verity 2nd. All approved.
- 7.) Election of Officers - For president, Director Verity nominated Director Smith; Director Smith nominated Director Cody. Discussion of responsibilities. Director Smith declined nomination. Director Stanger 2nd Cody's nomination. All approved. The Board agreed that remaining officers are as is.
  - a.) President: Karl Cody (exp. 2027); b.) Vice President: Krys Smith (exp. 2029); c.) Secretary/Treasurer: Kelvin Verity (exp. 2029); Director: Matt Stanger (exp. 2027)
- 8.) Administrative Resolution - Liza: of note - designation of the Norwood Post as the official publication when public notice is required; meeting notice and meeting location designation; polling place

#### The Mission

*To provide diverse year-round recreation and arts opportunities through the creation and maintenance of high quality parks, trails, facilities, events and programs.*



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designation; Election Official changed to ED/LizaT. The updated Resolution will be presented for adoption at the February meeting.

- 9.) Climbing Wall Use Agreement - WSCF and NSD signatures are completed, but on separate copies. Both will be countersigned by VP Smith and shared with all parties.
- 10.) General Admin (Liza) -
  - a.) Accessibility update: submitted a request for SIPA Grant to work with Allyant for improving .pdf document accessibility.
  - b.) PR interactions: KOTO Giving Tuesday, incl. LCLT Pool Fund info.
  - c.) Attended the WEVision celebration dinner. The final Plan will be published very soon. I recommend everyone take a look at it, esp the Values.
  - d.) Records & file storage (Directors Verity, Cody) - some movement, but stalled out. Discussion about NEXT Cloud and Board access to documents. And a decision to not save the video or audio files for meetings once the minutes are approved.
  - e.) Rezoning - no update
- 11.) Events & Programs (Daiva) -
  - a.) Update with funding for MotM - Tell.Fdn. is in for \$2500; SMPA - asking for "lighting sponsorship" \$1500; Donor Ask will start this week. In all, \$12,750 pledged to date. Talent-buying starts this month. Sunshirt sample is on the way. It's kinda important that board members are available to help out at the concerts.
  - b.) Past events - December was busy (A Xmas Carol, Desolation concessions, many rentals). CandleWrite Night at the Oliver House was a solid success; another one Feb. 7 & March 7. Making connections. December Fix It Friday (Karl) - no one came.
  - c.) Upcoming - 7 posters emailed to board to share. Chamber music, Radio drama, Dog training, Puzzle comp, and a few parties/rentals.
  - d.) Discussion about live music events or series, challenges as an unconventional "music venue". Davia: maybe July 4th weekend - a rock tribute group. Matt: yes to mixing up genres. Liza: door-split contract + concessions worked well. Kelvin: full space rental is an option. SO - for planning for summer liquor licenses, we'll take that up next meeting.
  - e.) N3 - Brock has this in hand for the Radio Drama series. Proposing a summer camp week for "N3 jr." for incoming 2nd-6th graders. We will have scholarship funds available from Just For Kids.
- 12.) Recreation Reports
  - a.) Nordic - Trout Lake is skiing well. No snow at Busted Arm Draw. Time to write a check, to pass-through the LCLT grant received, as the fiscal agent.
  - b.) Trails - no update. Time to reach out to Megan Eno for an update on the Proposal's status.
  - c.) Rink - no ice. Roller only. Boards have to come down April 1. But before then, how about an Open Skate Date Night? Problem is that we do not have loaner skates/roller blades. Spring Roller Hockey season - Karl will be available to coach again. Feb. 18 - March 18, 2 days a week.

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- d.) Climbing Wall - set with use agreement and set of keys. Reopening Jan. 19th, and 5 lead volunteers. 2 nights/week. Garrett is also interested in getting kids on real rock outings. Daiva would like having a climbing gym in the new school be brought up at the Jan. 28 meeting.
  - e.) Pickleball - Krys: Ted has stepped down as coordinator, handed off to Americo Velez. The nets are in pretty bad shape. However - We have two brand new sets in the Livery loft storage. Krys will take these to the next session. Hey - get photos!
  - f.) Move It Mondays - "open gym" at the Livery 4pm-7pm. Give it a try to see if people would really use a "rec center", esp since the Library is closed Mondays now.
- 13.) Facilities Reports (Liza)
- a.) Dead bolt for the lower mud room door, for easier access to the cellar.
  - b.) Added Livery dance floor refinishing to the Wish List.
  - c.) Liza: thinking of spending time in the next couple months doing upgrades that will make the Livery more desirable for wedding reception type rentals. Board is ok with that.
- 14.) New/other business
- a.) Setting up "[Programs@norwoodparkandrec.org](mailto:Programs@norwoodparkandrec.org)" - Daiva hasn't been able to yet. Kelvin will assist.
  - b.) The Capital Fund savings account has a notice of imminent dormancy. Michelle will contact Alpine Bank to fix this.
- 15.) Director Cody moved to adjourn, Director Stanger seconded. All approved. 9:24pm.

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