Norwood Park and Recreation District
P.O. Box 645
Norwood, Colorado 81423
www.norwoodparkandrec.org
Play@NorwoodParkandRec.org

Record of Proceedings

Minutes of the Regular Monthly Meeting of the Board of Directors

for the Norwood Park and Recreation District

Held Monday, September 14, 2026, 7:00pm at the Oliver House (1555 Summit St.), Norwood, CO,

Attendance: The regular meeting of the Board of Directors was called and held, as shown, in accordance with Colorado law. The following Directors were present:

Karl Cody, Krys Smith, Matt Stanger via zoom, Kelvin Verity via zoom.

Also present: Liza Tanguay, Michelle Liljegren via Zoom, Daiva via Zoom

1.) 7:15pm Call to Order
2.) Declaration of Quorum
3.) Changes to the Agenda - table Ratification of September Payment of Bills until Oct. meeting. Add Ratification of Skate Rink Use Agreement.
4.) August Financial Reports - Not all expenses for Music on the Mesa will appear in this report. Director Cody moved to approve, 2nd from Director Stanger. All approved.
5.) Ratification of September 2026 Payment of Bills - tabled
6.) Minutes from August 17th meeting as presented - Director Smith moved to approve, 2nd from Director Stanger. All approved.
7.) Ratification of Skate Rink Use Agreement with San Miguel County Fairgrounds - Completed via DocuSign. Once the insurance has been renewed and of Dec., we will need to send them the current COI. A $500 check for Security Deposit is in DeeAnna's hands. Director Cody moved to approve, 2nd from Director Smith. All approved.
8.) No public comment
9.) Items of Agenda:
    a.) Administration
        i.) QBO (Michelle L.) - Liza has gotten basic training to set up products and customers in Quickbooks, to generate invoices there. This will save time going forward.
        ii.) Liza attended the West End Nonprofit Leaders' Coffee; topic was fundraising, and the importance of time invested in Donor relationships vs. events. Also - making a case for filling in the new gaps in funding; for us: supporting the arts. Also, she attended the WEVision Stewardship meeting. Of note - the N-N Chamber of Commerce has a new calendar page (looks good) on their website which is available for anyone to submit events. Also, Makayla Gordon is available to hire to assist with preparing grant applications.
        iii.) The Town reinstalled the kiosk in the Pocket Park. Liza has cleaned, replenished magnets, and posted our events.
        iv.) Master Plan Update - After incorporating some of the suggestions from AI, need further guidance about some items. A question of zoning came up. Discussion summary - now isn't the best time to put resources into that, but after Town completes the LUC update, perhaps. Liza would like to send out the draft to the Retreat participants; Board advises against this, and recommends waiting until after the Board formally adopts the updates. Executive Summary is still needed; Director Smith will take a run at it. Possible adoption next meeting?

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v.) 2027 - 1st Draft Budget given to Directors to prepare mark-up at October meeting. NOTE: 2027 is an election year. Cody & Stanger are both 2-yr terms, up for election.

b.) Programs/Events

i.) MotM (Daiva) - Formal report to the Town of Norwood will be Oct. 14, and will be making the Ask for 2027 sponsorship in November. Grant submissions have begun: San Miguel County, LCLT done; West End Pay-it-Forward, SMPA, CHFA, TellFdn in the future. Question is - Are we still going for a two-concert run in 2027? Or are we facing volunteer burn-out? Need hired help? The dates are theoretically Sat. June 12, and Sat. Aug. 7. Each year, August attendance has been noticeably lower than June. Costs per show are going to be higher. Board feedback: Pulling back, contracting isn't the most desirable; it has become a bit of a signature event/series. This needs to be decided by the Oct. board meeting.

(1) Using left over bar inventory to supply LCLT Harvest Dinner, reimbursed at cost.

(2) Next year - temporary campground at the Fairgrounds? Tents, RVs at the ballfields.

ii.) Past events: Flintknapping brought more new faces to the Livery. One-and-done things like this seems to be a good niche. TellChamber music had lighter attendance than July, but jazzier; good use of the Yard. Dark Sky Disc Golf had 7 players, 4 star-gazers attend.

iii.) Upcoming events: Harvest Dinner - Liza will help with set-up, D&L volunteering.

iv.) In the slow cooker: Latin dance - Melissa Currie with playlist, fits-n-starts; Spanish interpreter services for SNL? Cost is prohibitive, at $225-400. Board feedback is it would be better spent on a larger event. And should be funded outside our regular budget. Perhaps Dark Night? Noel Night is being coordinated by Naomi Peacock.

v.) N3 jr: a Slapstick Retrospective is in the works. Applying for a JFK grant for this.

vi.) The public art Mural at the NCG: the tank has been pressure washed. Mr. Osgood is having his art students create the mural. He has $450 available for supplies, the balance of the JFK grant.

vii.) Pioneer Day Dance: recruiting volunteers. Setting up the night before. We're providing the band's meal from the Divide that night.

viii.) Brendan Forrest approached us about another live music concert, like last year's, likely Friday Nov. 13. We'll need to apply for a SE Liquor License before Sept. 28. Board is behind it.

c.) Recreation

i.) Disc Golf relocation - Liza made a map of the course and posted on the website. Info kiosk and tee-pad posts remain to be installed. Americo is aware that we have CTF funds available to replace hole signage, and was instructed to order what he needs and turn in receipts for reimbursement. Daiva will incorporate new rules on signage.

ii.) Climbing wall will reopen Oct. 1. Daiva is coordinating a volunteer schedule.

iii.) Roller/Ice Rink: board set up date is set for Oct. 7, coordinated with DeeAnna for County employee availability. As far as Youth Roller Hockey, Wednesdays & Saturdays look like the days again, Oct. 14 - Nov. 18 for 10 sessions. Fee of $40 again. NPRD has 12 pair adjustable size youth roller blades, but Karl will outfit other kids if there's interest. Adding an equipment fitting day at the Livery the Monday before 1st session. Liza will not be here to be the 2nd adult; we will pursue a couple options to cover.

iv.) Pickleball feedback indicates there's a bit of scheduling challenge as far as groups of beginners vs more advanced players. And there's not a fixed schedule that can be posted, since it's weather

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and player-group dependent. So any poster should simply have a central contact person - ideally Sepp Seitz (used to be Ted Mueller). “To be included on the email contact list for Drop-In Pickleball, please contact __”. Karl went to look at the court condition, and found that the repairs needed are minor. He suggests that we get the materials and make repairs ourselves. The court is simply at the age it needs to be considered for full resurfacing in the future.

v.) Pump track “Yay Day”. Liza met with Sara Owens (Town Mgr) and Mike Wight (GOCO regional admin), including discussion of the pump track celebration also being an opportunity to engage community for both GOCO grant and Tony Hawk Skate Park Project reasons.

d.) Facilities
   i.) Director Cody did a walk-through of the Oliver House to replace lightbulbs.
   ii.) The yard hasn’t needed mowing, but leaf season is coming up.
   iii.) Liza will be applying for a grant for a bottle filler retrofit for the Livery drinking fountain.

e.) Email list
   i.) Director Stanger continues to advocate for enhancing our email list. Mail Chimp is $12/month for non-profits. But it’s also a matter of the time required to manage.

f.) Adjourned @ 9:36pm